

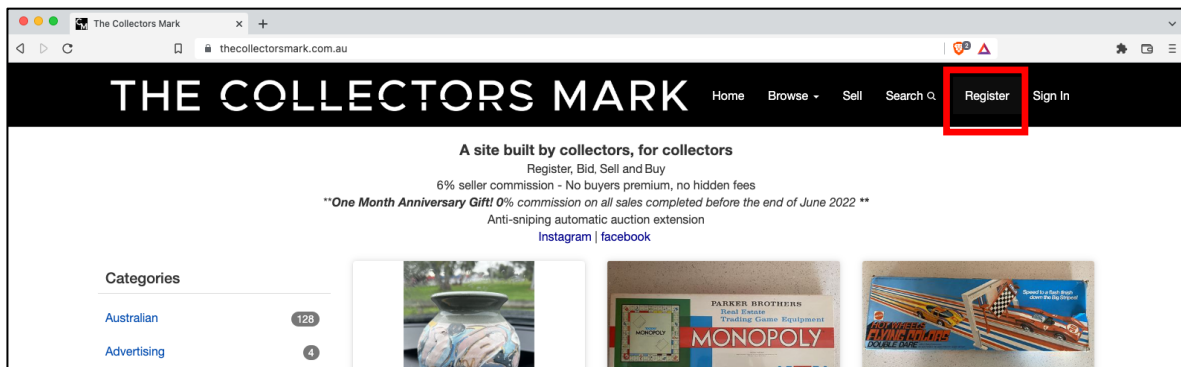
# THE COLLECTORS MARK

## How To Register – Desktop and Tablet

Registering for an account on The Collectors Mark is free and easy. It is required to buy or sell on the platform. Follow the steps below to register for an account.

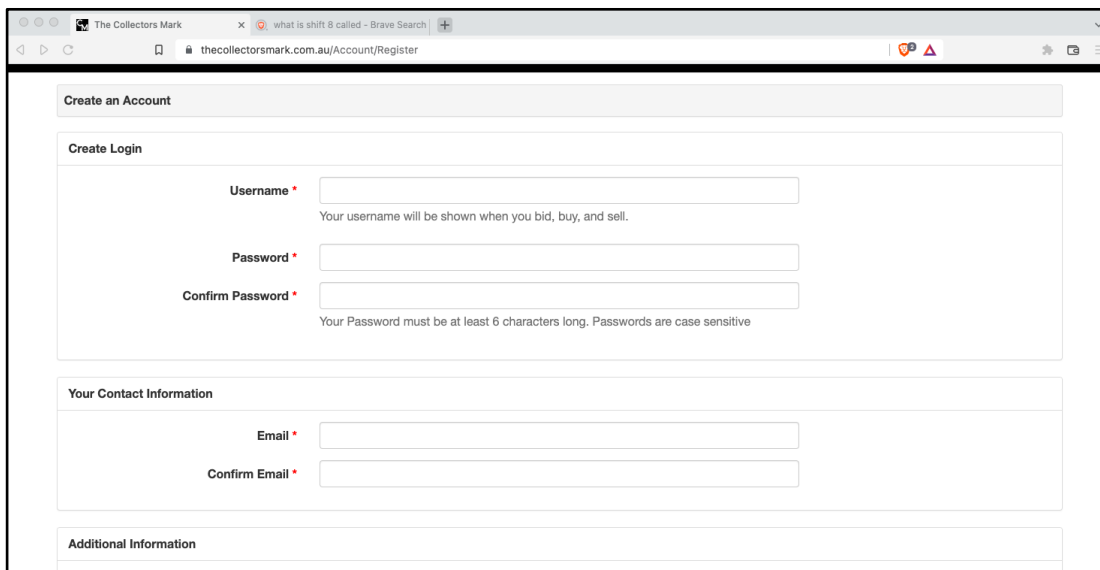
### Step 1: Navigate to the Register Page

Go to **thecollectorsmark.com.au** and from the homepage click the Register link at the top right of screen. This will take you to the Registration page.



### Step 2: Fill out the Registration Form

On the Registration page, fill out the “Create an Account” form. Required fields are indicated by an asterisk (\*).

A screenshot of the registration form on thecollecrsmark.com.au/Account/Register. The form is titled 'Create an Account' and is divided into three sections: 'Create Login', 'Your Contact Information', and 'Additional Information'. The 'Create Login' section contains three required fields: 'Username \*', 'Password \*', and 'Confirm Password \*'. Below the 'Username' field is a note: 'Your username will be shown when you bid, buy, and sell.' Below the 'Password' and 'Confirm Password' fields is a note: 'Your Password must be at least 6 characters long. Passwords are case sensitive'. The 'Your Contact Information' section contains two required fields: 'Email \*' and 'Confirm Email \*'. The 'Additional Information' section is currently empty.

The Registration page is divided into sections. The Sections, fields and descriptions are listed here.

### Create Login

Field	Description
Username*	Create your own username. This will be what others will see you as on the site. To protect your privacy, do not use personally identifiable information such as your real name, email address or phone number.
Password*	Create a password. It must be at least 6 characters in length
Confirm Password*	You must type in this password again to ensure you have entered it correctly

### Your Contact Information

Field	Description
Email*	Enter your email address here
Confirm Email*	You must type in this email address again to ensure you have entered it correctly

### Additional Information

Field	Description
First Name*	Enter your first name
Last Name*	Enter your last name
Company	Company Name is optional
Phone	Enter your phone number here. A phone number is optional, but it will help to identify you when providing support.

### Address Information

Field	Description
Street Address*	A street address is required
Street Address 2	This is an optional line for additional address details
Country or Territory*	Please select your country from the drop-down list
City*	In the City field, please enter your suburb
State / Region*	Enter your State here. Only after selecting a country will this field be editable
Zip / Postal*	Please enter your postcode here

## Step 3: Agreements

Once you have filled out the fields on the Registration page, you will have to agree to the terms and condition of the site before you can create an account.

Please take a moment to read over the terms and conditions before checking the “I agree to the Terms & Conditions” checkbox.

There is also an option to be signed up for The Collectors Mark Newsletter. A Newsletter will be sent out once a month and it will be informative and entertaining, so we recommend that you stay in touch!

**Agreements**

I agree to the [Terms & Conditions](#) \*

Receive Newsletter

**Protect your privacy:** Please ensure that your username does not contain identifiable information such as your email address, name, phone number or website.

**Complete Registration**

All fields marked with " \* " are required.

After agreeing to the Terms and Conditions, you can now complete the registration by clicking the green “Complete Registration” button.

If you have successfully filled out all fields, you will be sent to a user verification page with the message “Registration Successful – Please check your email.”

**THE COLLECTORS MARK** Home Browse Sell Search Register Sign In

Registration Successful - Please check your email.

**User Verification**

We have sent you an email with your verification code.  
This code is to make sure that the email address you have given us is correct.  
To complete the registration process, please enter the code with your information below.

**Username \***

**Verification Code \***

Submit

Help Contact Us About Us Terms & Conditions Privacy Policy Site Map

If you do not see this page, it is usually because a mandatory field is missing. This will be indicated at the top of the page in a red bar. If you are having any difficulties, please do not hesitate to contact [admin@thecollectorsmark.com.au](mailto:admin@thecollectorsmark.com.au)

**THE COLLECTORS MARK** Home Browse Sell Search

**Create an Account**

Email address appears to be invalid  
Confirmation email is required  
You must accept the [Terms & Conditions](#) to complete your registration

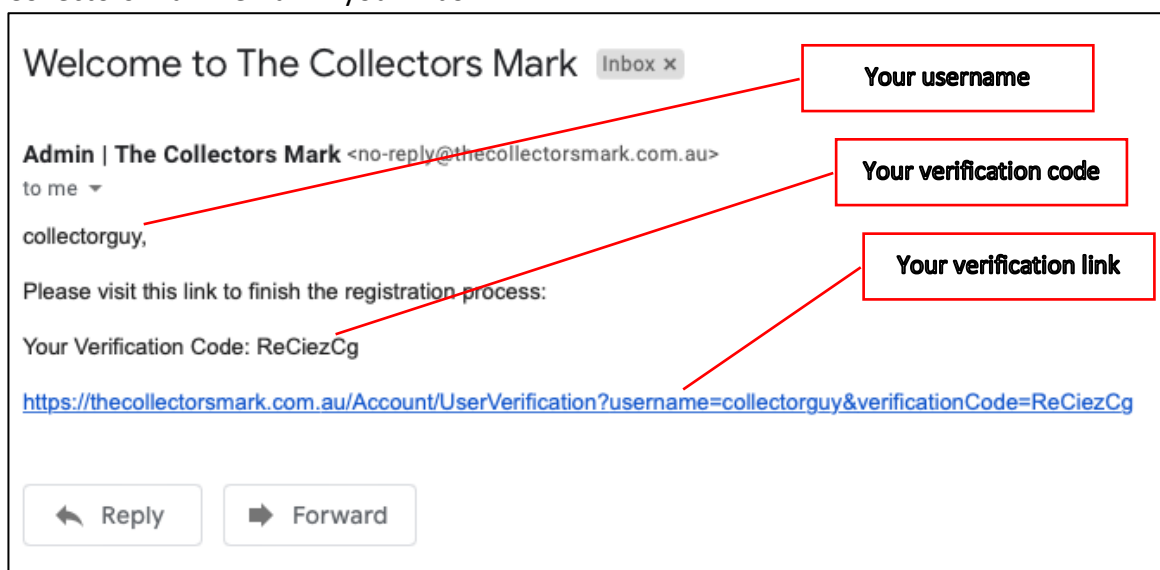
**Missing information**

**Create Login**

**Username \*** bugaboo  
Your username will be shown when you bid, buy, and sell.

## Step 4: User Verification

Check the email of the address you used in Step 2. There should be a “Welcome to The Collectors Mark” email in your inbox.

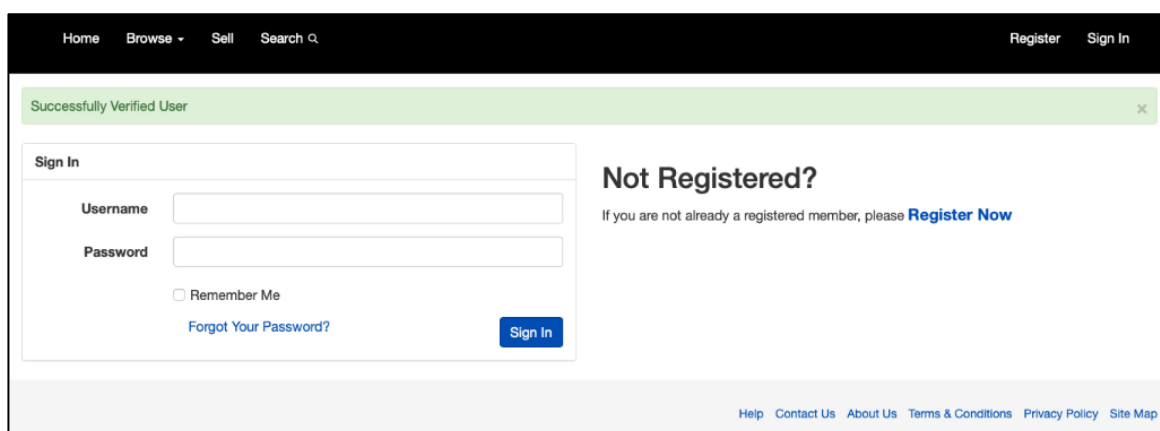


If this email has not arrived, please check your spam or junk folders. If you are unable to locate the email, please contact us at [admin@thecollectorsmark.com.au](mailto:admin@thecollectorsmark.com.au)

This email provides you with a single-use verification code. To complete the verification process, you can either;

- a) Click the link provided in the email or
- b) Copy and paste the *verification code* into the User Verification field on the User Verification page that you were sent to at the end of Step 3

At the completion of this step, you should see the following;



You are now successfully registered! You can Sign In using the username and password combination you created in step 2.